

**MINUTES**  
**Portal Rescue Inc. Board Meeting**  
**Wednesday, March 20th, 2013**  
**6:00 p.m. in Portal Rescue Classroom**

**1 Call to Order**

President Jerry Racicot called the meeting to order at 6.07 p.m. Nineteen active members and sixteen community members were present. In addition, three active members voted by phone. All seven board members attended the meeting and are included in the above figures.

**2 Adoption of Agenda** The published agenda was adopted. Motion proposed by Jackie Lewis, seconded by Jerry Racicot and carried unanimously.

**3 Acceptance/Correction of Minutes**

Reed Peters, seconded by David Johnson, moved to accept minutes of the January 16th, 2013 meeting, with item 5.2.5 corrected and clarified. Motion carried unanimously.

**4 Reports**

**4.1 President: Jerry Racicot**

"I want to thank everyone who has attended our meeting tonight.

On our Organization:

Throughout the year I have had the opportunity to speak with members, community members and outside fire/EMS departments about Portal Rescue. One thing that has struck me is how Portal Rescue was seen as the "Golden Child" of departments in southern Arizona in the past. This is impressive, given the story that Delane shared about its origins. A group of volunteers got together and built this from the ground up. The EMS equipment was a barrel that had some supplies in it. From there it has grown to what it is today.

It is my goal that Portal Rescue regain its status as the "golden child". We were there and can surely go back.

On Members:

Our members give a lot; it takes an extraordinary amount of time to serve with the department. They sacrifice greatly to serve and we are all thankful for this.

The beauty of our members is their diversity; we have farmers to engineers and everything in between. I believe this diversity is strength we can use to build up our organization.

We need to be innovative in how to train and retain current members and recruit new members. These conversations need to be started. I'm sure we can all agree that our members are our most important assets. We can have a building, equipment and money, but without our members we are nothing.

I place an open call to anyone who wants to join the department. Give us a call if you want to join or know someone who wants to join. I'm available to talk to anyone about it.

On our Direction:

I believe Portal Rescue needs to look down the road. We should set a goal and direction to meet both our financial and membership needs. Our department will be experiencing attrition, we must fill these positions to remain viable.

In closing, I want to thank all who volunteer, our members, community members who help in so many ways, and finally our Chiefs. They put out an extraordinary amount of work and deserve credit for this. Thank you."

**4.2 Treasurer: Jackie Lewis**

Acting Treasurer Jackie Lewis noted we had finished in the black at the end of 2012. Our income was \$1,599 below our expenses.

2013:

The Soup Kitchen raised \$6,798 with another \$2,960 in donations during the same period.

**Revenue:** This year, \$4882.88 has been donated, \$6,898 has come from fundraising efforts and \$25.00 from rent. Interest income now totals \$195.54 (including \$83.73 posted on 12/31/12).

Revenues to date total \$12,001.42

The budget revenue is currently \$12.58 ahead of expenses. At this time of year, the income will normally be overspent by expenses, so we don't worry too much.

**Expenses:** Expenses to date include \$559.26 for office supplies, \$1,504.41 for EMS supplies, \$118.80 for EMS training, \$4,188.12 for EMS equipment, \$1,365.88 for fire supplies, \$158.79 for vehicle operations, \$189.85 for radio operations, \$2,363.00 for insurance, and \$738.13 for fundraiser expenses, \$678.85 for utilities and \$100 for misc. Expenses to date total \$11,988.83.

**Summary of Assets:** Currently, our investments total \$65,446.63 and we have \$94,412.72 in checking. Including \$80 in petty cash, assets total \$159,939.35.

#### **4.3 Fire Chief: David Newton**

"Since Jan 16th 2013:

Operations: none.

Training:

Wildland refresher, heat-related injuries, initial attack exercises.

Grants:

I submitted a grant proposal to the Arizona Governor's Office of Highway Safety to restore our extrication capability: a \$17,000, 100% grant. We'll know the result in May. We could need to spend up to about \$12,000 this year if the grant is awarded.

The 2011 VFA grant has been closed out and we should soon receive \$1200 reimbursement.

The 2012 VFA grant will start soon. It's all for equipment. I'll quickly spend it and we should receive reimbursement of \$1400 this year."

#### **4.4 EMS Chief: Jackie Lewis**

"There have been two calls since last Board meeting.

At the February meeting we reorganized Rescue 3 and Rescue 4. They were cleaned well and restocked as similarly as possible. Ten EMTs worked on the vehicles. Another EMT was able to create our new vehicle checklist pages.

Nine of thirteen EMTs attended the March meeting and several participated in the St. Patrick's Day parade following the meeting.

We've received and distributed glucometers to the EMTs for their jump kits. Three automatic external defibrillators (AEDs) were ordered and placed with outlying EMTs, Donna and Joe Meenach, Stevie Wayman and Jerry Racicot."

### **5 Old Business**

#### **5.1 Update on status of approved EMS items purchased.**

Jackie Lewis reported that we had bought a new printer under the budgeted amount and the same was true for the first of the mobile radios. Although we had budgeted for a DVD and TV, these items were donated to us. The shredder has still to be acquired

### **6 New Business**

#### **6.1 Bob Morse and Penny Johnston's names have been added to the Wall of Fame.**

**6.2** The Board voted unanimously in favor of the grant proposal "Restore Extrication Capability" to the Arizona Governor's office on Highway Safety and committed Portal Rescue to meeting the terms of the grant if awarded.

#### **6.3 Update of Portal Rescue website.**

#### **6.4 Nominations to the Board were received and elections held.**

### **Active Members:**

Jackie Lewis nominated Rick Beno; David Newton nominated Jerry Racicot; Jackie Lewis proposed we elect Rick Beno and Jerry Racicot by acclamation. Unanimously carried.

**Community Members:**

Bill Wilbur, Reed Peters and Harold Farmer nominated by Joann Julian and elected.  
Jerry Racicot thanked David Johnson for his long service on the board.

**7 Executive session:**

The new Board selected Jerry Racicot as president, Rick Beno as treasurer, Bill Wilbur as vice-president and Harold Farmer as secretary.

**8 Addenda**—none.

**9 For the Good of the Order:** Portal Rescue was awarded a certificate of safety from OSHA because we had no accidents.

**10 Adjournment**

Bill Wilbur, seconded by Jackie Lewis, proposed adjournment. Meeting adjourned at 7.15 p.m.